

Examiner: Kassa 2625

Serial #: 09 480 641

Date Reviewed: 5/13/05

RED FOLDER CHECKLIST (COUNT)

LIE's are responsible for reviewing cases "BEFORE" counting them:

Verify that the Office action is complete with all pages present

PTO Form _____ is missing
 Document # _____ missing from folder but is listed on PTO-892
 Document # _____ present but not listed on PTO-892
 Document# _____ on the 892 forms doesn't match _____
 Serial number on PTO-892 does not match application number
 PTO-1449 not signed and dated
 Class/Sub Class boxes on 1449 not complete or lined through

Verify that a Primary Examiner or SPE signs the Office action

Detailed action not signed by primary or SPE
 PTO form _____ is not signed

Verify that all previously filed papers have been entered

Amdt dated _____ has not been entered in palm
Terminal Disclaimer has not been approved by paralegal

Other: No Deficiencies Were found.

Examiner Signature: _____ Date: _____

*Please return to: Monica L. Gandy on _____ by 12 noon
in order to receive the count for this application***